(Disponible en français)

#### **Important Information for Landlords**

Use this form to apply to the Board because your tenant changed the locks to the rental unit and/or the residential complex without your permission and you want the tenant to:

- · give you a key to the new locking system, or
- pay your costs to change the locking system.

Instructions for Form L8 are available on the Board's website at tribunalsontario.ca/ltb.

- 1. Complete all three parts of this application.
  - Part 1 asks for general information about:
    - the rental unit covered by this application,
    - you (your name, etc.),
    - the tenants in possession of the rental unit,
    - any other unresolved applications that relate to the rental unit.
  - **Part 2** requires you to explain the reason for your application.
  - **Part 3** requires your signature or that of your representative, and, if you are being represented, your representative's contact information.
- 2. Complete the *Request for French-Language Services or Request for Accommodation* form at the end of this application if you need additional services at the hearing.
- File all pages of the application (not including this page) with the Board. The Board will send you a Notice of Hearing showing the time and location of your hearing.
- 4. Pay the application fee of **\$201** to the Board at the same time as you file the application. The Board will not process your application unless you pay the fee. If you file the application in person, you can pay the fee by cash, credit card, debit card, certified cheque or money order (certified cheques and money orders must be made payable to the Minister of Finance). If you mail the application, you can't pay by cash or debit card. If you pay online, email your receipt and application to <a href="mailto:LTBpayments@ontario.ca">LTBpayments@ontario.ca</a>.
- 5. Contact the Board if you have any questions or need more information.

416-645-8080 1-888-332-3234 (toll free) tribunalsontario.ca/ltb



### Landlord's Application Because the Tenant Changed the Locks FORM L8 (Disponible en français)

Read the instructions carefully before completing this form. Print or type in capital letters.

PART 1: GENERAL IN	FORMATION					
Address of the Rental Unit Covered by this Application						
Street Number	Street Name					
Street Type (e.g. Street, Aver	nue, Road)	Direction (e.g. East	) Unit/Apt./Suit	e		
Municipality (City, Town, etc.)	)			P	rov. Postal Code	
Landlord's Name and First Name (If there is more t		ete a Schedule of Part	es form and file it v	vith this applic	cation.)	
Last Name						
Company Name (if applicable	e)					
Street Address						
Unit/Apt./Suite M	lunicipality (City, Town,	etc.)		Prov.	Postal Code	
Day Phone Number	Even	ning Phone Number		Fax Number	r	
( ) E-mail Address	- (	)	-	(	) -	

File Number
u 22/02/024
V. ZZ/U3/ZUZ I



(Disponible en français)

#### **Tenant Names and Address**

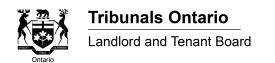
Tenant 1: Last	Name							
Tenant 2: First	Name							
Tenant 2: Last	Name							
Mailing Addres	s (if it is diffe	erent from the addre	ess of the renta	l unit)				
Unit/Apt./Suite		Municipality (City,	Town, etc.)			Prov.	Postal Code	
Day Phone Nu	mber		Evening Phon	e Number		Fax Number		
(	)	-	(	)	-	(	)	-
E-mail Address	5							

Tenant 1: First Name (If there are more than 2 tenants, complete a Schedule of Parties form and file it with this application.)

#### **Related Applications**

If you or your tenant filed other applications that relate to this rental unit and those applications have not been resolved, list their file numbers below.

File Number 1 File Number 2



(Disponible en français)

### **PART 2: REASON FOR YOUR APPLICATION**

I am applying to the Board because the tenant changed the locking system to the rental unit and/or the residential complex without my permission.

Shade t tenant t		oletely next to the ord	ler yo	u want the Board to make. I want the Board to order the
	○ give me a	a copy of the key.		
	or			
	O pay me	\$.		to change the locking system.
In the b	ox below, des	scribe the events that	led y	ou to apply to the Board.
•		find out the locking sy		had been changed?
•		g system was changed e locking system char		(if you know)?
•	Who was resp	ponsible for changing	the lo	ocking system (if you know)?
Describ	e in detail.			

Attach more sheets if necessary.



Day Phone Number

E-mail Address

)

(

## Landlord's Application Because the Tenant Changed the Locks FORM L8

Fax Number

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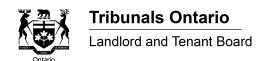
(Disponible en français)

### **PART 3: SIGNATURE** Landlord/Representative's Signature dd/mm/yyyy Who has signed the application? Shade the circle completely next to your answer. Landlord Legal Representative **Information About the Legal Representative** First Name Last Name LSUC# Company Name (if applicable) Mailing Address Postal Code Unit/Apt./Suite Municipality (City, Town, etc.) Prov.

**Evening Phone Number** 

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(Disponible en français)

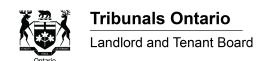
#### **Collecting Personal Information**

The Landlord and Tenant Board has the right to collect the information requested on this form to resolve your application under section 185 of the *Residential Tenancies Act, 2006*. After you file the form, all information related to the proceeding may become publicly available in a tribunal decision, order or other document, in accordance with Tribunals Ontario's <u>Access to Records Policy</u> and the *Tribunal Adjudicative Records Act, 2019*. Parties wanting records or information to remain confidential must seek a confidentiality order from the adjudicator. If you have questions about confidentiality orders or access to records, please contact us by email at <u>LTB@ontario.ca</u> or our Contact Center at **416-645-8080** or **1-888-332-3234** (toll free).

#### Important Information from the Landlord and Tenant Board

- 1. You can ask the Board to provide French-language services at your hearing. If you are the applicant, you can fill out the *Request for French-Language Services or Request for Accommodation* form included at the end of this application. If you are the respondent, the *Request for French-Language Services or Request for Accommodation* form is available at Board offices and at the Board's website at <a href="tribunalsontario.ca/ltb">tribunalsontario.ca/ltb</a>.
- 2. You can ask the Board to make special arrangements (called a Request for Accommodation) under the Ontario Human Rights Code to help you participate in the hearing. For example, you can ask the Board to make arrangements to provide a sign-language interpreter. You can make a request for accommodation under the Code by telephone, fax or mail. If you are the applicant, you can fill out the Request for French-Language Services or Request for Accommodation form included at the end of this application. If you are the respondent, the Request for French-Language Services or Request for Accommodation form is available at Board offices and at the Board's website at tribunalsontario.ca/ltb.
- 3. It is an offence under the *Residential Tenancies Act, 2006* to file false or misleading information with the Landlord and Tenant Board.
- 4. The Board can order either the landlord or the tenant to pay the other's costs related to the application.
- 5. The Board has *Rules of Practice* that set out rules related to the application process and *Interpretation Guidelines* that explain how the Board might decide specific issues that could come up in an application. You can read the *Rules and Guidelines* on the Board's website at tribunalsontario.ca/ltb or you can buy a copy from a Board office.

OFFICE USE ONL	.Y:						
Delivery Method:	O In Person	○ Mail	Ourier	○ Email	○ Efile	○ Fax	MS _ FL

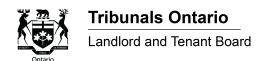


### Request for French-Language Services or Request for Accommodation

(Disponible en français)

Use this form to ask the Landlord and Tenant Board (LTB) to provide French-language services or to let the LTB know you need accommodation under the Ontario *Human Rights Code*.

Part 1: Request for French-Language Services							
	is box if you want the dispute resolution process (e.g. case conferences and hearings) to be d in French.						
Part 2: Requ	uest for Accommodation under the Ontario Human Rights Code						
resolutior application	Check this box if you need accommodation under the Ontario <i>Human Rights Code</i> to participate in the dispute resolution process. The LTB will provide accommodation for <i>Code</i> related needs to help you throughout the application and hearing process in accordance with the Tribunals Ontario policy on accessibility and accommodation. You can get a copy of the policy at <a href="mailto:tribunalsontario.ca">tribunalsontario.ca</a> .						
Please e	xplain: What accommodation do you need?						



Part 1: Pav	ment Method
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Select how you are paying	the application fee:				
Online Payment	Receipt #:				
Note: Receipt mus	t be emailed with application to <u>LTBpayments@ontario.ca</u> .				
○ Cash ○ Debit C	ard				
	Money orders and certified cheques must be made payable to the "Minister of Finance"				
Credit Card: Visa MasterCard					
com The conf	pu are paying by credit card, you must plete the information on the next page. information you fill in on the next page is idential. It will be used to process your ication, but will not be placed on file.				

### Part 2: Information Required to Schedule the Hearing

The LTB will normally schedule your hearing between 3 weeks and 6 weeks after the date you file your application. The LTB will schedule your hearing on the first available hearing date within this 3 week period.

List the date(s) you are **not available** during this 3 week period. The LTB will not schedule your hearing on the date(s) you indicate you are not available and will schedule your hearing on the next available hearing date. **The LTB will not contact you to schedule a hearing**.

I am not available on the following date(s).					



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<b>~</b> -11.	 

Credit Card Number:	Expiry Date (mm/yy):
Cardholder's Name:	
Cardholder's Signature:	